



Pacific Northwest Clean Water Association

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Board of Directors Minutes 3/19/04 Conference Call

Call to Order: 10:00 a.m. Pacific time

Role Call: Board members present—Paul Schuler, John Poppe, Owen Boe, Linda Kelly, Ron Moeller, Casey Fisher, George Kneese, Jeff Young. Others present—Mike Myers (Awards, Leadership Training Task Force), Victoria Boettcher (Public Education), Jim Peterson (Collections Systems), Nan Cluss and Michael Rainey (PNCWA staff). Excused absences—Steve James, Dale Richwine, Bill Harlan, Dan Laffitte

Additions to the Agenda: Short school agreement (Jeff Young)

President's Report: (Paul Schuler)

Dale Richwine not present today because of a client meeting, but **Paul Schuler** said that he would contact Dale regarding the final presentation of the 2004 budget. Paul asked if there was any discussion to the draft February minutes, then John Poppe moved that the minutes be approved and George Kneese seconded. **Motion carried.**

Secretary-Treasurer's Report: (Submitted by Nan Cluss on behalf of Dale Richwine)

As of 2/29/04, the balances in the PNCWA accounts total \$98,673.78.

WEF Directors' Report: (Ron Moeller and Linda Kelly)

Regarding WEFMAX, Linda will be going to Nevada and Ron to either Nevada or Indianapolis. PNCWA staff will send out the PNCWA PowerPoint presentation on CD to each board member that will be attending a WEFMAX. **All who attend WEFMAX** are asked to do a short e-mail report and topics will be discussed at length in the future.

Ron discussed upcoming meeting next week of the House of Delegates where governance implementation process will be discussed. All at PNCWA need to be on the same page about how we want the House of Delegates to be handled, although he's sure J. Michael Read will represent our interests nicely. Ideas on this issue are welcome.

Linda reported that the Board of Trustees has been working on the agenda for the April meeting in Maryland; has continued working on the agreements between AWWA, WEMA and WEF; and has been developing topics for WEFTEC among other items.

Region Reports:

Casey Fisher, Idaho—Casey met yesterday with the North Idaho section president. The dates for the Idaho conference are May 16-19 in Boise and the committee is working on getting the training set. The SEIS president reports that things are quiet right now. Casey mentioned the transition in Idaho for certification and that DEQ is currently running the program. **Casey** will e-mail the information of the certification contact at DEQ and stated that you need to give at least 30 days for approval. The sooner things are submitted, the better.

George Kneese, Oregon—There were about 15 people at the Oregon regional meeting in Bend. The Regional Director-Elect, Sue Lawrence, will start a process of acclimation around June sometime and then will take over at the conference in Seaside. Mark Walters is the Secretary/Treasurer-Elect. The short school will begin in Clackamas next week with an expected attendance of 400. There will be a regional conference call in June.

Ron Moeller acknowledged the excellent effort that George has made and continues to make in reaching out to have all of Oregon feel a part of the association.

Jeff Young, Western Washington—There is \$6,200 in the W WA account at present. Ed Griffenberg asked for past records and **Ron Moeller** said that he would supply the info of whom to get the past financial records from. Shelton Plant/Olympic meeting drew 25 people and they inspected the digester improvements. The lab class is coming up at the end of March, with 11 enrolled so far which is the breakeven point. One very nice thing is that Peninsula College is giving grants for the lab class to people who have lost their jobs. There is a W WA short school scheduled in Everett in June being worked on; trying to get more topics in the maintenance area, so if you have any suggestions to pass on, please e-mail Jeff. Jeff is also coordinating the room monitors for the WEF Odors and Emissions conference in Bellevue.

Approved

Bill Harlan (as reported by John Poppe), Eastern Washington—Bill attended Spokane and North Central WA section meetings and Paul Schuler attended Yakima so there has been a major presence on the section level. Many operators are unaware of PNCWA and this is something to be focused on. The Ephrata, WA turnout was about 14 people which is a good interest level. The idea of a utility membership had lots of support at the Ephrata meeting.

Committee Reports:

Owen Boe, Training and Opportunities—The committee is working with the Public Education committee about a possible workshop this spring or summer and is exploring the idea of joint sponsorship with the northern sections in WA through Ed Griffenberg and with SWIOS and Carl Jones to see if it can cycle to Boise and Seattle as well. Linda Kelly mentioned it would be best for these to be spread out through the year if she and Sheri were to be the presenters. On another note, Fred Delvecchio (representing WETREC and Green River Community College) is anxious to reconnect on workshop ideas, procedures, speakers and features and will work with the committee to make some future plans.

Owen Boe, Nominations Committee—Regarding the Federation Delegate-Elect position, Owen had contacted or attempted to contact John Shawcroft, Debra Gorman and Daria Wightman as possible nominees, but had not been able to follow through in the contacts in order to get an idea of interest or possible commitment. Owen had made contact with Doug Berschauer, who is willing and able to take on the position, could attend WEFMAX in Tahoe and would continue as chair of the Conference Site Selection committee. Owen outlined Doug's experience with PNCWA and WEF, then moved that Doug Berschauer be nominated for the position. Discussion followed. Linda Kelly seconded the motion on the table. A vote was taken and the **motion carried**. Owen will contact Doug to welcome him.

Linda Kelly, SJWP Committee—For the June 9-11 competition that we're hosting, there is a lot of interest. Linda has been sending out communications to people who have expressed interest in coordinating the event and they will have a face to face meeting soon to determine steps to move forward. Three hotels have bid on the event in the downtown Portland area and are being negotiated now. Linda is interested in getting three to six people from that committee or this board to attend the 2004 SJWP competition in Denver to see how it is conducted. Linda has also been in contact with people from the Students and Young Professionals committee to get them involved in the planning, particularly mentoring and activities since the young professionals are a perfect fit for this group of students. The professional workshop on emerging technologies people will be included in the face to face meeting. The dates in Denver are June 10-12 and **Ron Moeller** said he might be able to attend and **Paul Schuler** said he would be there.

For the 2004 SJWP, Victoria Boettcher reported that Bill Harlan says that they have a winner from WA. On April 2 there will be the Portland State University Expo and **Linda Kelly** will send an appropriate flyer to Victoria that can be distributed. Idaho doesn't have a formalized ISC but we will work in the future for that to happen. Also has an offer from the West Central Oregon section to participate in trainings and the Public Ed committee will work with them on that.

John Poppe, Awards Committee—We're on track with the awards so far. Mike Myers has the safety award info distributed and under control. John Poppe has been in touch with people to encourage nominations for some of the awards like Bedell, Hatfield, etc., and people should be thinking about nominations to put forward.

Staff Report: (Nan Cluss and Mike Rainey)

Newsletter is out and kudos to Sheri for her participation in it. The calendar section is about three times larger than the last issue. We are updating the info on current section presidents, and some of the information we have on new ones are of folks that are not members of PNCWA, so Nan will contact and make sure they know that this is in the bylaws. Delhie Block from the Idaho conference would like to extend an invitation to all the board members for the May 16-19 Idaho conference in Boise. Nan has been in touch with Warren Westgarth and Debra Gorman about ways to support the neo-history project by continuing to include Warren's participation but also coming up with ways to facilitate the process. **Nan** will ship the PNCWA display to **Jeff Young** who will coordinate setup with John Poppe, and **John Poppe** will coordinate some presence of PNCWA people at the booth during the event.

Old Business

Jeff Young, Peninsula College MOU—We have come up with a partnering agreement that was sent out to the board for review. It is a general agreement that will allow for changes to the class from year to year. The Lab committee is pleased with the participation by the college (grants to people who have lost their employment, teachers who are being paid by the college to teach the class, the lab equipment purchased, etc.). Discussion on the current agreement ensued and George Kneese suggested that once finalized, this would be a good basis for a generic document that could be used for other partnering agreements. Paul Schuler would like to see all references to PNCWA to be changed to Western Washington PNCWA or WWPNCWA, so there is no confusion about the fact that the contract is being entered into with the W WA region and not PNCWA. Jeff will make those changes. Since the agreement is not a PNCWA agreement, it is not necessary to vote for its approval; instead it is being presented for feedback and an understanding of the agreement.

Approved

Victoria Boettcher is the Secretary of the Lab Section in Oregon and asked that the section be kept informed of the activities in W WA. **Jeff Young** will add her to his e-mail distribution list.

PNCWA Website Revisions—Steve James (board point person for this project) was not at the meeting, but Paul Schuler asked Mike Rainey what the timeframe for making a decision needed to be. Mike answered that he would prefer that a decision was made so that we could move forward based on what was decided, but that he was in fact proceeding to put some items up on the new server even though items are still tied in to the old website. These are items that are more easily handled in this manner and save staff time by doing it this way in the interim. It was decided to put off any further discussion until the next meeting.

New Business

Mike Myers, Motion for Operator of the Year Awards for Collections Operators—Mike Myers spoke of the interest and support in having this category of award approved by the board. He has wordsmithed the description to be similar to the award for a treatment plant operator and the information would be sent out along with Al Gregory's letter to the section presidents regarding the existing award. George Kneese moved to approve the award and Jeff Young seconded. Nan Cluss voiced the support of the Collections Committee and Jim Peterson said that he was completely on board with the idea. A vote was taken and the **motion carried**. Paul Schuler commented that he appreciates Mike Myers' work on this important issue and Mike responded by saying that he is very proud to be a part of it.

Mike Myers went on to a discussion regarding the August Advance, with questions of how long different segments might take, with the idea of perhaps extending it to a two-day event. Once discussed, it was determined that one day would suffice and that Ron' Moeller's segment would last maybe two hours and that Linda Kelly could develop her training to fit the time allowed. Ron would be talking at the advance on how to get concerns of members to the Federation Directors and on to the House of Delegates; participants will be informed of this discussion ahead of time so they can be reflecting on their thoughts that can be added to the discussion. **Mike Myers** will send out info to the board before the next meeting regarding his proposal for the August Advance and will make a more formal agenda to be considered before the next board meeting.

Meeting adjourned: 11:14 a.m. Pacific time

On file: Peninsula College MOU draft
Updated cost analysis of website revision proposal

Approved