



# Pacific Northwest Clean Water Association

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<http://www.pncwa.org>

## GEORGE W. BURKE JR. FACILITY SAFETY AWARD

This award was established in 1982 in honor of George W. Burke Jr. for his many years of service to both the water environment field and the Water Environment Federation (WEF) as staff manager of technical services. Mr. Burke was instrumental in developing WEF's annual safety survey and assisting in the production of several safety training aids and promotional packets.

The purpose of this award is to encourage an active and effective safety program in municipal and industrial wastewater facilities. The award consists of a plaque suitably inscribed with the selected facility's name and is presented by a WEF representative at the annual PNCWA conference.

### ELIGIBILITY CRITERIA:

1. At least one employee of the facility must be a member of the Water Environment Federation prior to submitting the questionnaire.
2. The facility shall have an effective safety program as demonstrated by its injury/fatality rates.
3. The facility shall have a designated safety official or contact.
4. The facility shall fill out the entire application and submit it to the PNCWA office.

### NOMINATIONS AND AWARD PROCEDURE:

1. The nominations for the award shall be submitted to the PNCWA office by **JUNE 15, 2009**. You may either use the online nomination system at [www.pncwa.org](http://www.pncwa.org) or use the paper form.
2. A facility with more than one treatment plant under its jurisdiction will make only one nomination submittal for the award.
3. The PNCWA Safety Committee will subsequently evaluate each nomination. A physical plant inspection of the facility may also be made by representatives of the Safety Committee, who may verify the submittal with a duplicate questionnaire.
4. The PNCWA Safety Committee will make a single nomination, which best represents the spirit and criteria of the **BURKE FACILITY SAFETY AWARD** for PNCWA.

**Remember:** The G. W. Burke Jr. Award nominations must be submitted to the PNCWA office by **June 15, 2009**.





APPLICATION FOR THE GEORGE W. BURKE JR. AWARD



You may use the online form instead of the paper form if you wish, at www.pncwa.org.

INSTRUCTIONS:

- A. Fill out the application. Materials submitted will not be returned.
B. All required information should be for the period January through December 2008.
C. Submit application by JUNE 15, 2009.
D. If you have any questions, please call: Mike Myers at (360) 537-0060.
E. The award is based on your application and what is submitted. This will be a very difficult task to determine the winner, so what information you can provide will be of benefit to the safety committee as well the applicant. There is no need to send large plans, manuals or documents, just a copy of the cover and table of contents.

GENERAL INFORMATION:

Name of Plant
Address
Average Flow
Design Flow
Number of Employees in:
Operations Collections Plant Maintenance Lab

SAFETY RECORD

Total number of lost time days in 2008 due to injuries
Total number of reportable accidents

REPORTING

Do you have a formal accident review procedure?
Yes No
Briefly describe how your accident review procedure works. Provide copies if possible.

Five horizontal lines for describing the accident review procedure.

SAFETY PROGRAM

Do you hold regularly scheduled safety meetings?
Yes No
If yes, describe type, frequency, and how recorded and filed.

Five horizontal lines for describing the safety program details.

Who coordinates the safety program?

What type of accident record keeping does your organization maintain? Briefly describe and/or submit example.

What type of emergency communication does your plant have if the telephone system is down?

Describe safety programs that you feel are unique to your organization. Provide documentation if possible.

**SAFETY TRAINING**

Who provides training and where?

Frequency of training sessions? Provide documentation.

Examples of topics covered

How many of your employees are CPR certified? \_\_\_\_\_

Is CPR training provided at agency expense and time? Yes \_\_\_\_\_ No \_\_\_\_\_

Has your agency made up a safety manual? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you have in-house contingency plans for major disasters? Yes \_\_\_\_\_ No \_\_\_\_\_

If so please submit a sample.

How often does your agency meet with other local agencies such as fire and paramedics to coordinate emergency response? \_\_\_\_\_

How often does your agency hold response drills? \_\_\_\_\_

Due date: **JUNE 15, 2009**

Please send to: **PNCWA Awards, P.O. Box 1075, Caldwell, ID 83606**